



## **Fencing Instructor Job Description**

**Hours of work:** 08:30 – 17:00

**Salary:** £336.21 – £448.28 salary per week – dependent on age, qualifications and experience  
2022 salary comes into effect from 1<sup>st</sup> April (February Half Term contracts will be on 2021 wage level)

**Reportable to:** Camp Senior Team and Central Office

*Barracudas is committed to safeguarding and promoting the welfare of children and young people and expect all staff to share this commitment.*

### **DUTIES**

1. Set up and maintain your Fencing area so that it is suitable and inviting for the children
2. Follow policies and procedures to make sure the children in your care will have fun in a safe environment
3. Plan and deliver exciting and safe sessions that are age relevant
4. Provide safety instructions and demonstrations of equipment and ensure these are adhered to
5. Working alongside other staff members who may come to assist with your sessions
6. Accurate completion of paperwork relating to Fencing sessions on a daily and weekly basis
7. Check the Fencing equipment efficiently and regularly
8. Maintain a tidy site/base room and ensure all equipment is packed away

### **REQUIREMENTS – YOU WILL:**

1. Undertake our FREE Fencing course by the British Fencing Association which is nationally recognised – this will need to be completed prior to your employment start date
2. Be aged 18 or over by the start date of your contract
3. Be eligible to work in the UK
4. Provide satisfactory references
5. Be enthusiastic, caring and organised
6. Obtain an enhanced DBS check through Barracudas or have an existing enhanced DBS on the Update Service
7. Attend a Virtual Assessment Event if you're new to Barracudas, that will take place over weeknights/weekends online. This event will contain a mixture of interactive and theory-based workshops
8. Keep up to date with all relevant Online Training before the start of your contract
9. Attend an Induction Training Day (this will most likely take place within a 7-day period before your camp opens)
10. Assist with pack up at the end of camp

### **ADDITIONAL RESPONSIBILITIES**

1. Ensure that the company fulfils all its Health and Safety obligations by carefully following instructions whilst showing a proactive and diligent approach to all safety issues
2. Any activities that you organise or deliver must be appropriate for the children in your care within the scope of your qualifications, skills and knowledge. You will need to encourage the children to take part in new activities and ensure the activity programme is as directed on the timetable

3. Ensure the children under your supervision behave in a safe manner. You will need to always know the children's whereabouts, respect them as individuals and communicate with them daily about codes of behaviour
4. Carefully follow all camp systems, including registration and collection procedures. You must follow Health and safety systems and all guidelines on good practice in child welfare whilst supporting your colleagues to do the same
5. Fulfil a specific additional duty that will be allocated to you during your time at camp and assist the team with other additional duties from time to time
6. Be a positive role model to the children in your care by promoting a healthy lifestyle, good hygiene precautions and generally consider their welfare at all times
7. Report any concerns regarding Child Protection to your Management Team or the Designated Persons at the Central Office
8. Make reasonable adjustments to accommodate and understand the requirements of children in your group who may have additional needs (including dietary needs) or a medical condition
9. Look after the children's welfare and happiness
10. Ensure the safe use of equipment provided for your sessions
11. Pending staff availability, you may be required to deliver Skills Builder sessions (e.g. Lab Rats)
12. All staff may be required to support a swimming session. You'll need to bring swimwear and a spare t-shirt will be available at camp
13. In line with current guidance all roles will have to comply with COVID-19 policies and procedures that will be set out and made available by Barracudas ahead of the camp operating period.

*Barracudas are committed to equal opportunities in employment and this post does require an Enhanced Disclosure and Barring Service Check.*

*The amendments to the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020) provides that when applying for certain jobs and activities, certain convictions and cautions are considered 'protected'. This means that they do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account. Guidance about whether a conviction or caution should be disclosed can be found on the [Ministry of Justice website](#)*

