

## Multi Activity Instructor Job Description

**Hours of work:** 08:30 – 17:00

**Salary:** £313.20 - £465.00 salary per week dependent on age, qualifications and experience

**Reportable to:** Camp Management Team and Central Office

*Barracudas is committed to safeguarding and promoting the welfare of children and young people and expect all staff to share this commitment*

### DUTIES

1. Set up and maintain your Multi Activity area, making sure that it is suitable and inviting for the children
2. Follow policies and procedures to make sure the children in your care will have fun in a safe environment
3. Plan and deliver exciting and safe sessions that are age relevant
4. Provide safety instructions and demonstrations of equipment and ensure these are adhered to
5. Get to know the children in your group and make their session engaging
6. Accurate completion of paperwork relating to Multi Activity sessions on a daily and weekly basis
7. Checking the Multi Activity equipment efficiently and regularly
8. Lead the Motor Mania skills builder course
9. Maintain a tidy site/base rooms and ensure all equipment is packed away

### REQUIREMENTS – YOU WILL:

1. Undertake our FREE Multi Activity course prior to your employment start date
2. Be 18 or over by the time you start
3. Be eligible to work in the UK
4. Provide satisfactory references
5. Be enthusiastic, caring and organised
6. Obtain an enhanced DBS check through Barracudas
7. Attend an Assessment Day if you're new to Barracudas. These take place over week nights/weekends at various locations. This day will contain a mixture of practical and theory based workshops
8. Complete relevant online training modules annually
9. Attend an Induction Training Day (this will most likely take place within a 7 day period before your camp opens)
10. Assist with pack up at the end of camp

### ADDITIONAL RESPONSIBILITIES

1. Ensure that the company fulfils all of its Health and Safety obligations by carefully following instructions and showing a proactive and diligent approach to all safety issues
2. Any activities that you organise or deliver must be appropriate for the children in your care within the scope of your qualifications, skills and knowledge. Encourage the children to take part in new activities and ensure the activity programme is as directed on the timetable
3. Ensure the children under your supervision behave in a safe manner. Always know the children's whereabouts, respect them as individuals and communicate with them daily about codes of behaviour



4. Carefully follow all camp systems, including registration and collection procedures, Health and Safety systems and all guidelines on good practice in child welfare whilst supporting your colleagues to do the same
5. Fulfil a specific additional duty that will be allocated to you during your time at camp and assist the team with other additional duties from time to time
6. Be a positive role model to the children in your care, promote a healthy lifestyle, good hygiene precautions and generally consider their welfare at all times
7. Report any concerns regarding child protection to your Management Team or the Designated Persons at the Central Office
8. Make reasonable adjustments to accommodate and understand the requirements of children in your group who may have additional needs (including dietary needs) or a medical condition
9. Ensure the safe use of equipment provided for your sessions
10. Look after children's welfare and happiness
11. All staff may be required to support a swimming session. You'll need to bring swimwear and a spare Barracudas t-shirt daily

*Barracudas is committed to equal opportunities in employment and this post does require an Enhanced Disclosure and Barring Service Check. This post is exempt from the Rehabilitation of Offenders Act (1974) and therefore you are required to disclose any convictions. The Code of Practice and policy on Employment of Ex-offenders is available upon request.*

